

School Certification Example

School Name

Address

在学証明書例文

☆様式は任意です。この項目に沿って
作成してもらってください。

☆学校担当者に直筆サインしてもらっ
てください。

☆英語以外でも構いません。

Title(Enrollment Verification/ Certificate of Attendance, etc)

Date

To Whom It May Concern:

Name: Student's name

Program/Course: _____

Normal duration of Program/Course: _____

Date of First Registration: _____

(Expected) Date of Completion: _____

This is to certify that the student named above is enrolled in/ attended the
_____. (He/She has successfully completed the _____
course in the program.)

Sincerely,

Signature

Name

Title