

Follow-up Research Fellowship Application Guidelines for Fiscal 2012

1. Purpose

The Japan Student Services Organization (“JASSO”) provides the Follow-up Research Fellowship for Former International Students in Japan to researchers who have previously come to study in Japan from a developing country, region, etc., and are currently active in education, research, or government in their home country, region, etc. (“former international students”). The fellowship extends to those researchers an opportunity to conduct short-term research with academic advisors at universities (except junior colleges) in Japan, and is intended to assist the development of education, research, and public administration in developing countries, regions, etc., and to advance the academic/scientific research and international exchange for Japanese universities.

2. Qualifications

Former international students who wish short-term research in this fellowship program must satisfy all the following conditions (1)-(10).

- (1) To have nationality of a country/region listed in the attachment.

- (2) To belong to a university or other educational or governmental institute in the relevant country or region, and be currently working in education, research, or government in their home country. (Employees of private businesses are not eligible.)

- (3) Previous resident status in Japan was a “College Student.”

- (4) To have completed master/doctoral course in a Japanese university or obtained all the necessary credits before graduation (coursework doctor).

- (5) Age is 45 or younger as of April 1, 2012 (i.e., born on April 2, 1966 or after).

- (6) At least 1 year has passed since they returned home after studying in Japan as of April 1, 2012 (i.e., returned home on March 31, 2011 or before).

Note: If the candidate has stayed for more than 90 consecutive days in other countries/regions after returning to his/her home country, the length of that stay must be excluded from the total length of period after returning home.

(7) There is a research advisor for the follow-up research fellowship program at the host Japanese university. Such a research advisor conducted research activity of a former international student during his/her study in Japan and also is currently a full-time worker in a Japanese university (except Japanese junior college).

1) If the teacher has transferred, the individual can be accepted at the new location.

2) If the teacher has transferred or resigned, the individual can be accepted by a teacher that was involved in instruction at the time or a teacher who has taken over supervision of that laboratory.

(8) To have been accepted by the president of the host university as foreign researcher in accordance with the aims of this fellowship program.

(9) To be certainly able to obtain a visa to enter Japan if it is required.

Note: If the acquisition of the visa is not certain as of November 1, the acceptance of the application may be voided.

(10) To have never been a recipient of this fellowship in the past.

3. Period of Fellowship

The length of stay for this fellowship applicable to former international student ("recipient") is 60-90 consecutive days between May 15, 2012 and March 31, 2013.

1) The period must be at least 60 days, excluding any days during which the recipient must unavoidably return home.

2) The number of days may not be increased from the period of stay indicated on the application.

4. Number of Fellowships

Fellowships will be awarded to approximately 54 recipients.

(The number of fellowships to be awarded will be determined in accordance with the budget for Fiscal 2012.)

5. Fellowship Benefits

JASSO will bear the following expenses: (1) Round-trip airfare and (2) Daily allowance for the recipient and (3) Remuneration for cooperation for the research advisor.

(1) Round-trip Airfare

JASSO provides an economy-class round-trip air ticket to the recipient for the most economical route between the international airport nearest to the recipient's university in his/her home country/region and the airport nearest to the Japanese host university.

Note: The airline company and travel route shall be selected from among those specified by a travel agency contracted by JASSO.

(2) Daily allowance

JASSO provides living allowance of ¥11,000 to the recipient for each day of the recipient's stay.

(3) Remuneration for cooperation

JASSO will provide the fixed 50,000 yen to research advisor as remuneration for cooperation in receiving the recipient.

[Notes regarding financial support]

1) When travel expenses are not provided.

Travel expenses will be withheld if any of the following conditions apply to the recipient.

The recipient receives financial support from a public institute other than JASSO (applicable to round-trip airfare).

When the recipient goes home to his/her country/region during the follow-up research fellowship program (applicable to round-trip airfare).

If the recipient does not go home to his/her country/region immediately after the completion of the follow-up research fellowship program (applicable to airfare for returning home).

Acceptance to this program has been revoked.

2) When daily allowance is not provided.

All or part of the daily allowance will be withheld if any one of the following conditions apply to the recipient.

The recipient receives financial support from a public institute other than JASSO.

The duration of the follow-up research fellowship program is changed due to illness or other personal reasons.

When the above conditions apply, the director of the program is to demand the return of the daily allowance for the duration of the applicable time if it has already been paid to the recipient.

Acceptance to this program has been revoked.

When the above conditions apply, the president of JASSO is to demand the return of the daily allowance for the duration of the applicable time if it has already been paid to the recipient.

3) Other

(1) Be aware that an airline cancellation fee may be charged if the application is withdrawn immediately before the departure date.

(2) Be aware that the amount paid for the return airfare may need to be returned if the departure or return airline ticket is changed without first applying for such a change with JASSO.

(3) Be aware that an acceptance period of under 60 days disqualifies the recipient and the amount paid for the recipient's daily allowance and return airfare may need to be returned.

6. Method for Application

The president of the Japanese university who wishes to accept a recipient in Japan through this fellowship program recommends him/her to the president of JASSO with the following documents (1)–(3).

(1) Answer Sheet for Follow-up Research Fellowship for Fiscal 2012 (Form 1)

(2) Application Form for Follow-up Research Fellowship for Former International Students for Fiscal 2012 (Form 2-1/2-2)

(3) Recommendation Form for Follow-up Research Fellowship for Former International Students for Fiscal 2012 (Form 3)

If a university recommends more than one candidate, the university has to rank each candidate by level of recommendation.

Note: 10 printed copies of all forms listed above must be submitted.

Note: Form 2-1/2-2 and Form 3 must also be submitted in digital format.

[Notes regarding application]

* The same former international student cannot file two or more applications at a different host university.

* Applications shall not be accepted from individuals who do not meet the requirements stipulated in Section 2. "Qualifications."

* Be aware that the airport listed on the application form cannot be changed at a later date.

7. Deadline for Application

Applications must be received by Friday, February 10, 2012.

8. Selection and Notification

(1) Selection

Selection is made by JASSO's international student selection committee under the following policy. There may be cases in which the selections do not comply with the recommendation rankings assigned by the university.

[Examination policy]

- 1) The application is to contribute to the progress of education, academic research, and administration of developing nations, regions, etc., and academic research and international exchange at universities in Japan.
- 2) The invitation extended to the recipient can be expected to further advance research activities.
- 3) Advance negotiations between the recipient and the research advisor are clear and activity plans are detailed.
- 4) The recipient is to visit not only the host university, but many others to widely engage in discussion with local researchers, exchange opinions, and attend lectures. The application must be designed to address educational matters such as the promotion of exchange with young researchers.
- 5) There should be diversity in the nationality of the recipient, host university, and areas of expertise.
- 6) Concerning privately financed international students, priority shall be given to prior recipients of an Honors Scholarship for Privately Financed International Students.

Note: The Honors Scholarship for Privately Financed International Students is a scholarship program implemented by JASSO for international students in Japan.

(2) Notification

The president of the host university will be notified of the result of selection in writing by JASSO.

Notification schedule: Early April, 2012 (planned)

The recipient will be notified of the result by the host university. No individual inquiries about the selection result will be accepted.

[Note regarding selection]

Application forms with errors will not be received by the selection committee.

9. Cancellation/Refusal of Acceptance

- (1) When falsehoods have been included in the application
- (2) When the period of stay is shortened to less than 60 days
- (3) Be aware that an airline cancellation fee may be charged if the application is withdrawn immediately before the departure date.

10. Obligation of recipient and research advisor

- (1) The research advisor, with help from the host university's administration director, makes necessary preparations for the recipient for the follow-up research fellowship activities. If necessary, the research advisor advises the recipient on his/her entry into Japan, finding lodgings, and other activities in Japan.
- (2) After the completion of the follow-up research fellowship, the recipient and the research advisor each submit a research report and a project survey using the required form before leaving the country.
- (3) When giving a lecture in this program, the recipient needs to mention that it is being given as part of the JASSO operations.
- (4) During the follow-up research fellowship program, the recipient devotes himself/herself to the research work and not engage in other activities regardless of remuneration.

11. Handling of individual information

Individual information contained in the application form will be kept confidential in accordance with the law on the protection of individual information possessed by independent administrative corporations and others and JASSO's rules on the protection of individual information. It will be used for the execution of this work (including the supply of individual information so that an external private firm can electronically process and control data). When the application is selected, the names of the recipient, research topic, and host university that engages in the follow-up research fellowship program shall be disclosed. The name, job, and report of the research advisor shall also be released.

12. Applications/Inquiries

Follow-up Services Unit

Exchange Follow-up and Housing Division, Student Exchange Department

Japan Student Services Organization (JASSO)

2-2-1 Aomi, Koto-ku, Tokyo 135-8630 JAPAN

TEL +81-3-5520-6033

FAX +81-3-5520-6034

E-mail: ef3@jasso.go.jp

* See the following website for details and application forms.
(http://www.jasso.go.jp/exchange/sgtj_rf.html)