

## Tokyo International Exchange Center Meeting Facility Fees (Regular Fee)

### Full Day Use (9:00–17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	538,000	78,500	616,500
Media Hall	approx.100	176,000	13,000	189,000
Conference Room 1	60	90,000	7,500	97,500
Conference Room 2	36	56,000	4,800	60,800
Conference Room 3	36	46,000	4,400	50,400
Conference Room 4	18	26,000	2,600	28,600
Conference Room 5	12	26,000	2,300	28,300

### Night Use (17:00–21:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	337,000	39,250	376,250
Media Hall	approx.100	110,000	6,500	116,500
Conference Room 1	60	57,000	3,750	60,750
Conference Room 2	36	35,000	2,400	37,400
Conference Room 3	36	29,000	2,200	31,200
Conference Room 4	18	17,000	1,300	18,300
Conference Room 5	12	17,000	1,150	18,150

### Half Day Use (9:00–13:00 or 13:00–17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	approx.480	269,000	39,250	308,250
Media Hall	approx.100	88,000	6,500	94,500
Conference Room 1	60	45,000	3,750	48,750
Conference Room 2	36	28,000	2,400	30,400
Conference Room 3	36	23,000	2,200	25,200
Conference Room 4	18	13,000	1,300	14,300
Conference Room 5	12	13,000	1,150	14,150

### Extra Charge per hour <sup>(1)</sup> 1 hour extension between 9:00–17:00 <sup>(2)</sup> 1 hour extension between 17:00–21:00

	Capacity (seats)	Facility Rate (Yen)		Utility Charge (Yen)	Total (Yen)	
		(1)	(2)		(1)	(2)
International Conference Hall	approx.480	135,000	169,000	9,820	144,820	178,820
Media Hall	approx.100	44,000	55,000	1,630	45,630	56,630
Conference Room 1	60	23,000	29,000	940	23,940	29,940
Conference Room 2	36	14,000	18,000	600	14,600	18,600
Conference Room 3	36	12,000	15,000	550	12,550	15,550
Conference Room 4	18	7,000	9,000	320	7,320	9,320
Conference Room 5	12	7,000	9,000	290	7,290	9,290

\* The categories of the usage time are Morning, Afternoon and Night, each category has 4 hour span and it is possible to extend by the hour (Available time: 9:00 a.m. – 9:00 p.m).

\* The facility fee may make down to half price when they are used for preparation on a day before the actual event. (Utility Charges are fully charged.)

\* Facility equipment and accessories will be rented free of charge.

\* When using audio, visual, stage lighting, or simultaneous interpreting equipment in International Conference Hall and Media Hall, technical engineer will be needed. TIEC can arrange them for users.

\* Consumption tax is not included in the above fee. Consumption Tax will be added on the quotation. Please confirm the quotation.

#### Discount Plan

Upon your usage, various discount will be offered if it fits the following requirements. (It is valid in combination with other discounts up to 65 %.)

- ① Discount for Privilege Organizers (50%) : An event sponsored by government, local government and other public offices (including foreign governmental organization), independent administrative institution, university, academic conference and nonprofit organization \*Applied
- ② Discount for JASSO Sponsorship (10%) : An event sponsored by Japan Student Services Organization (JASSO)
- ③ Discount for International Exchanges (10%) : An International Exchange related event for which the discount is appropriate according to our judgment
- ④ Discount for Repeat Users (10%) : An event organized by the group or person who used facilities in this year or the previous fiscal year
- ⑤ Discount for Long-term Users (5%) : An event which uses facility for more than 5 days in a row (The setup day and pull up day are included.)