

Tokyo International Exchange Center Meeting Facility Fees (Applied 50% discount for Privilege Organizers)

Full Day Use (9:00–17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	479	269,000	78,500	347,500
Media Hall	102	88,000	13,000	101,000
Conference Room 1	60	45,000	7,500	52,500
Conference Room 2	36	28,000	4,800	32,800
Conference Room 3	36	23,000	4,400	27,400
Conference Room 4	18	13,000	2,600	15,600
Conference Room 5	12	13,000	2,300	15,300

Night Use (17:00–21:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	479	168,500	39,250	207,750
Media Hall	102	55,000	6,500	61,500
Conference Room 1	60	28,500	3,750	32,250
Conference Room 2	36	17,500	2,400	19,900
Conference Room 3	36	14,500	2,200	16,700
Conference Room 4	18	8,500	1,300	9,800
Conference Room 5	12	8,500	1,150	9,650

Half Day Use (9:00–13:00 or 13:00–17:00)

	Capacity (seats)	Facility Rate (Yen)	Utility Charge (Yen)	Total (Yen)
International Conference Hall	479	134,500	39,250	173,750
Media Hall	102	44,000	6,500	50,500
Conference Room 1	60	22,500	3,750	26,250
Conference Room 2	36	14,000	2,400	16,400
Conference Room 3	36	11,500	2,200	13,700
Conference Room 4	18	6,500	1,300	7,800
Conference Room 5	12	6,500	1,150	7,650

Extra Charge per hour ⁽¹⁾ 1 hour extension between 9:00–17:00 ⁽²⁾ 1 hour extension between 17:00–21:00

	Capacity (seats)	Facility Rate (Yen)		Utility Charge (Yen)	Total (Yen)	
		(1)	(2)		(1)	(2)
International Conference Hall	479	67,500	84,500	9,820	77,320	94,320
Media Hall	102	22,000	27,500	1,630	23,630	29,130
Conference Room 1	60	11,500	14,500	940	12,440	15,440
Conference Room 2	36	7,000	9,000	600	7,600	9,600
Conference Room 3	36	6,000	7,500	550	6,550	8,050
Conference Room 4	18	3,500	4,500	320	3,820	4,820
Conference Room 5	12	3,500	4,500	290	3,790	4,790

- * The categories of the usage time are Morning, Afternoon and Night, each category has 4 hour span and it is possible to extend by the hour (Available time: 9:00 a.m. – 9:00 p.m).
- * The facility fee may make down to half price when they are used for preparation on a day before the actual event.(Utility Charges are fully charged.)
- * Facility equipment and accessories will be rented free of charge.
- * When using audio, visual, stage lighting, or simultaneous interpreting equipment in International Conference Hall and Media Hall, technical engineer will be needed. TIEC can arrange them for users.
- * Consumption tax is not included in the above fee. Consumption Tax will be added on the quotation. Please confirm the quotation.

Discount Plan

Upon your usage, various discount will be offered if it fits the following requirements. (It is valid in combination with other discounts up to 65 %.)

- ① Discount for Privilege Organizers (50%) : An event sponsored by government, local government and other public offices (including foreign governmental organization), independent administrative institution, university, academic conference and nonprofit organization *Applied
- ② Discount for JASSO Sponsorship (10%): An event sponsored by Japan Student Services Organization (JASSO)
- ③ Discount for International Exchanges (10%) : An International Exchange related event for which the discount is appropriate according to our judgment
- ④ Discount for Repeat Users (10%) : An event organized by the group or person who used facilities in this year or the previous fiscal year
- ⑤ Discount for Long-term Users (5%) : An event which uses facility for more than 5 days in a row (The setup day and pull up day are included.)