

Tokyo Japanese Language Education Center

UNIVERSITY PREPARATORY COURSE GRADUATE SCHOOL PREPARATORY COURSE

One (1) Year: April, 2026

GUIDELINES FOR APPLICANTS (Extension)

QUALIFICATIONS REQUIRED

- (1) An applicant must be a foreign national and do not have Japanese nationality.
 - An applicant must with 12 years education background at least, in foreign countries other than Japan. (If the applicant finished the high school graduation equivalent education, less than 12 years also be accepted)
 - An applicant must have intentions to pursue study at university or graduate school in Japan.
- (2) Basically, applicants must have passed an exam equivalent to CEFR A1 level or above (Japanese Language Proficiency Test (JLPT) N5 or equivalent) (※), or have at least 150 hours of Japanese language study experience.
For information on the exam (※), please refer to the “Japanese Language Proficiency” posted on the Tokyo Japanese Language Education Center website under “Download forms for admission for Preparatory Courses.”

APPLICATION DEADLINES

Enrollment time	Duration	Numbers(Capacity)	Application Period
Apr. 2026	One (1) year	University Preparatory 120 Graduate School Preparatory 60	Aug.22, 2025 - Nov.27, 2025

*Curriculums and subjects are different according to “University Preparatory Course” and “Graduate School Preparatory Course” because of each requirement.

*Application period may be extended without inform in advance.

HOW TO APPLY

On behalf of the applicant, a Contact Person in Japan will directly submit or send a post mail of all the required documents to Student Affairs Division at our center. Before sending or submitting, please contact us in advance.

*Please let us know if you couldn't find a Contact Person in Japan.

DOCUMENTS REQUIRED

Please refer to the List of Application Documents and Details. Application form and relevant documents should be brought to the following school office by the contact person.

APPLICATION ADDRESS

Japan Student Services Organization

Tokyo Japanese Language Education Center - Student Affairs Division

*The detailed address and other contact methods are written at the end of this guidelines.

APPLICATION FEE

Once we accept your application, we will ask you to settle application fee of JPY20,000 to the designated bank account. We will send you the bank account information via email.
(Please burden bank transfer fee on yourself.)

APPLICANT SCREENING

The school committee will conduct the documents and interview screening, and decide admissions.

ADMISSION RESULT NOTICE & CERTIFICATE

The school will inform you whether you get accepted or not via email. For those who get accepted, the school will send Admission Certificate to student or Contact Person in Japan by PDF. The original will be sent with the Certificate of Eligibility (COE) when it is issued.

One (1) year course starts from April, 2026

The result will be sent to applicant after the Middle of December, 2025

STUDENT VISA

For obtaining student visa, you need the Certificate of Eligibility (COE) from the Tokyo Regional Immigration Bureau. For those who get accepted, the school will begin apply for COE instead as your proxy.

When you are granted with COE, we will notify it and send the COE directly to you (or through your Contact Person in Japan, if you have) by post mail. With the COE, you will apply for the student visa at your local Japanese Embassy or Consulate General of Japan.

SCHOOL EXPENSES

School Expenses should be settled at once into our bank account before the designated date.

*We don't accept payment by cash, check or credit, and by installments.

(All the bank charges and transfer fees will have to be covered by the applicant.)

【Break down: School Expenses as of August, 2025】

(Unit: JPY)

	One (1) year course starts in Apr.
Entrance Fee	80,000
Tuition Fee	625,000
Teaching Materials	36,667
Extra Activities	24,200
Maintenance Fee	57,000
<u>Total</u>	<u>822,867</u>

ADMISSION PROCEDURES

After getting your visa, please come to Japan before the end of the previous month of your course begins. Please come school with the following items.

- (a) The bank receipt
- (b) Admission certificate
- (c) Your passport
- (d) Resident card (you will receive at the airport)

Apr. 2026 Entrance, One (1) year course: around the end of March, 2026

NOTE

-Application guidelines, website content, and tuition fees are subject to change without notice.

-Tuition fees already paid (admission screening fees, tuition fees) will not be refunded in principle. However, in the event of withdrawal from the program, tuition fees may be refunded or discounted in accordance with separate provisions.

Japan Student Services Organization –Tokyo Japanese Language Education Center
(Kokusai Gakuyukai Japanese Language School)

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<https://www.jasso.go.jp/en/ryugaku/jlec/tjlec/index.html>

E-mail: info-tjlec@jasso.go.jp

Office hours: 9:00 am to 5:00 pm, Monday to Friday

Closed on Saturdays, Sundays, National Holidays and Year-end and New Year Holidays