



Do not include the following pages in your letter of recommendation file.

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## For Recommenders

Japan Student Services Organization (JASSO) is an independent administrative institution overseen by the Ministry of Education, Culture, Sports, Science and Technology in Japan. The organization was founded in 2004 in order to contribute to cultivating creative human resources to support society in the next generations with abundant humanity and to accelerating international mutual understanding. JASSO plays a role as the core institution to support students in Japan and to comprehensively implement scholarship programs for Japanese students, support programs for international students, and student support programs for students in higher education.

JASSO's undergraduate scholarship for Japanese students who work toward earning a degree at a university in a foreign country or region is funded by the Japanese government and will cover the expenses for study abroad.

Now, a student (hereinafter "applicant") submitting this recommendation letter wishes to take advantage of this program in order to study at a university abroad. The applicant must fulfill the requirements determined by the regulations and recommended by his/her high school's principal.

Accordingly, we ask that you recommend the applicant by filling out the form as a letter of recommendation.

### 【Undergraduate scholarship for degree seeking students】

About	This scholarship is provided to students with Japanese nationality or Japanese permanent residence going abroad and pursuing a bachelor's degree from an overseas university.
Duration	This scholarship is provided within the standard study period of the overseas university.
Monthly stipend	118,000 yen, 88,000 yen, 74,000 yen, or 59,000 yen *It depends on the country, region or, in some cases, city of the university where the student enters.
Tuition Fees	The programs offer 2,500,000 yen at the maximum every fiscal year as the actual expenses for the tuition fees.

## Guidelines for Letters of Recommendation

This letter is to be issued by the **principal** of the high school from which the applicant has graduated or at which the applicant is currently enrolled as a regular student. It is prohibited to ask someone else to write it.

Please complete this form in Japanese or English, **seal it in an envelope, write your signature across the seal, write the applicant's name on the envelope** and return the letter to the applicant, or it is also accepted if the recommender submit directly this form to JASSO from the website. Additional pages can be attached if necessary, but they should be combined into a single file.

\*How to upload the file

- Name of the file

“application number\_applicant’s name.pdf”

Example: “B22009999\_KIKOU HANAKO.pdf”

- Submission

Please submit your letter of recommendation through the “Letter of Recommendation Submission Form” in the following URL.

<https://www.saiyo-dr.jp/jasso-ryugaku/Entry/top.jsp?id=14>

- Letter of recommendation submission deadline

Please upload the letter of recommendation by 1:00 PM (Japan Time) on Friday, October 15, 2021.

\*The applicant can check whether the letter of recommendation has been submitted but cannot read it.