Dear President of Japan Student Services Organization,

# **Student Recommendation Letter**

#### Name of Applicant **Application number** ※Please ask to the applicant. 1 Please rank the applicant terms of academic performance among all students at your high school in recent years. Good Outstanding Excellent Above average Average Below Average (TOP5%) (TOP10%) (TOP20%) Scholastic ability Interpersonal skills Comprehensive Evaluation \*Comments about the ability of the recommended applicant, please write as detailed as possible. (If necessary, use extra sheets of paper and include them with this sheet). 2 What is your basis for recommending this applicant? (Multiple answers accepted) ☐ Everyday relationship with the applicant ☐ Past academic record of the applicant ☐ Other (please specify: ☐ Evaluation by other teachers 3 What is the possibility that the applicant will achieve the goal indicated in his/her study abroad plan? Low possibility ☐ Possible with effort ☐ High possibility ☐ Possible 4 How much can be expected from the student after completing studies abroad? ☐ High expectations ☐ Rather high expectations ☐ Some expectations ☐ It depends on he/her efforts 5 Do you recommend him/her as a student for this study abroad program? ☐ I am confident in giving him/her a strong recommendation. ☐ I recommended him/her. ☐ I respect the applicant's wish, and therefore recommended him/her. 6 Any further comments regarding this recommendation, please write in the space below. (If necessary, use extra sheets of paper and include them with this sheet).

As stated above, I recommend the applicant above to be accepted as an international student in the Student Exchange Support Program (Undergraduate Scholarship for Degree Seeking Students).

Principal's information	
Name of institution	
Name of Principal	
Recommender's signature	
or School seal	Date(MM/DD/YYYY)
TEL	
Email	

# For Recommenders

Japan Student Services Organization (JASSO) is an independent administrative institution overseen by the Ministry of Education, Culture, Sports, Science and Technology in Japan. The organization was founded in 2004 in order to contribute to cultivating creative human resources to support society in the next generations with abundant humanity and to accelerating international mutual understanding. JASSO plays a role as the core institution to support students in Japan and to comprehensively implement scholarship programs for Japanese students, support programs for international students, and student support programs for students in higher education.

JASSO's undergraduate scholarship for Japanese students who work toward earning a degree at a university in a foreign country or region is funded by the Japanese government and will cover the expenses for study abroad.

Now, a student (hereinafter "applicant") submitting this recommendation letter wishes to take advantage of this program in order to study at a university abroad. The applicant must fulfill the requirements determined by the regulations and recommended by his/her high school's principal.

Accordingly, we ask that you recommend the applicant by filling out the form as a letter of recommendation.

### [Undergraduate scholarship for degree seeking students]

	This scholarship is provided to students with Japanese
About	nationality or Japanese permanent residence going abroad and
	pursuing a bachelor's degree from an overseas university.
Duration	This scholarship is provided within the standard study period of
	the overseas university.
Monthly stipend	118,000 yen, 88,000 yen, 74,000 yen, or 59,000 yen
	*It depends on the country, region or, in some cases, city of the
	university where the student enters.
Tuition Fees	The programs offer 2,500,000 yen at the maximum every fiscal
	year as the actual expenses for the tuition fees.

# Guidelines for Letters of Recommendation

This letter is to be issued by the principal of the highs school from which the applicant has graduated or at which the applicant is currently enrolled as a regular student. It is prohibited to ask someone else to write it.

Please complete this form in Japanese or English, seal it in an envelope, write your signature across the seal, write the applicant's name on the envelope and return the letter to the applicant, or it is also accepted if the recommender submit directly this form to JASSO from the website. Additional pages can be attached if necessary, but they should be combined into a single file.

\*How to upload the file

■ Name of the file

"application number\_applicant's name.pdf"

Example: "B22009999\_KIKOU HANAKO.pdf"

#### ■ Submission

Please submit your letter of recommendation through the "Letter of Recommendation Submission Form" in the following URL.

https://www.saiyo-dr.jp/jasso-ryugaku/Entry/top.jsp?id=14

■ Letter of recommendation submission deadline

Please upload the letter of recommendation by 1:00 PM (Japan Time) on Friday, October 15, 2021.

\*The applicant can check whether the letter of recommendation has been submitted but cannot read it.